Office of Governor Jim Doyle
Agency Internship Opportunities

Governor Jim Doyle is expanding his internship program to include opportunities within several agencies of his administration. All internships are unpaid and open to college students and recent graduates. Intern responsibilities vary by department and are outlined below.

Public Service Commission (PSC)
The PSC is responsible for regulating Wisconsin’s public utilities and ensuring that utility services are provided to customers at prices reasonable to both ratepayers and utility owners. The PSC currently has an internship opportunity in its Communications Division. Responsibilities will include answering the media line, researching media and consumer questions, and writing press releases. Qualified applicants will have an interest in communications or utility regulation. For more information on the PSC, visit www.psc.wi.gov.

Department of Agriculture, Trade, and Consumer Protection (DATCP)
DATCP oversees agriculture, trade, and commercial activity in Wisconsin for the protection of the state’s citizens. DATCP currently has an internship opportunity in its Secretary’s Office. Responsibilities will include preparing background information and assisting with research. Qualified candidates will have an interest in all matters relating to agriculture and/or consumer protection. For more information on DATCP, visit www.datcp.state.wi.us.

Office of State Employment Relations (OSER)
OSER is the central human resources office for state government and oversees the civil service system, collective bargaining, and the affirmative action program. OSER is currently seeking an intern to assist with human resources policy, tracking legislation, and research on civil service reform. Qualified applicants will have an interest in public-sector human resources or labor relations. For more information on OSER, visit www.oser.state.wi.us.

Department of Tourism (Tourism)
Tourism promotes travel to Wisconsin’s scenic, historic, artistic, educational, and recreational sites. Tourism is currently seeking an intern to assist with promotional and research projects, as well as legislative and media relations. Qualified candidates will have interest in Wisconsin’s tourism and hospitality industry. For more information on Tourism, visit www.agency.travelwisconsin.com.

Department of Corrections (DOC)
DOC administers Wisconsin’s state prisons, community correctional centers, and juvenile corrections programs. DOC currently has an internship opportunity in its Secretary’s Office.
Responsibilities will include research projects and web site assistance. Qualified candidates will have an interest in the corrections system. For more information on DOC, visit www.wi-doc.com.

**Department of Financial Institutions (DFI)**
DFI regulates state-chartered banks, savings and loans associations, and savings banks, as well as various operations of the securities industry. DFI currently has an internship opportunity in its Secretary’s Office. Responsibilities include writing press releases, preparing background information, and assisting with legislative research. Qualified applicants will have an interest in financial institution regulations. For more information on DFI, visit www.wdfi.org.

**Department of Transportation (DOT)**
DOT is responsible for the planning, promotion, and protection of all transportation systems in the state. DOT currently has two internship opportunities available. The first position will focus on research projects and web site updating. Qualified candidates will have an interest in highways, motor vehicles, waterways, and other forms of mass transit. The second position will work on larger and more technical projects, like those in the Milwaukee area. Qualified applicants for this position should be in an engineering program. For more information on DOT, visit www.dot.wisconsin.gov.

**Department of Revenue (DOR)**
DOR administers all major state tax laws (except the insurance premiums tax) and enforces the state’s alcohol beverage and tobacco laws. DOR currently has four internship opportunities available. Responsibilities for the first three positions include legislative activities and media relations. Qualified candidates should have an interest in state revenue. The fourth position is in the General Counsel’s Office, and responsibilities will include research and paralegal assistance. Qualified candidates will be attending law school. For more information on DOR, visit www.dor.state.wi.us.

**Wisconsin Housing and Economic Development (WHEDA)**
WHEDA provides loans for low and moderate income housing, as well as small business and agricultural development projects. WHEDA is currently seeking an intern to assist with research projects and customer relations. Qualified applicants will have and interest in development projects. For more information on WHEDA, visit www.wheda.com.

If you would like to apply for an agency internship, please send a cover letter and resume to Nicole Hudzinski, Office of Governor Jim Doyle, State Capitol 115 East, Madison, WI 53702 or nicole.hudzinski@gov.state.wi.us. Please list your top three agencies of interest in your cover letter, and include your GPA on your resume. The deadline for applying is April 16, 2004.